

## Oswego East Wind Symphony

### Garment Check-out Agreement and Cleaning/Hemming Instructions

Your student has checked out a tuxedo (pants, jacket, tie, cummerbund) or a black ladies' gown (gown and satin sash) and a garment bag.

These items must be cleaned and returned in good condition after our last concert in the spring.

**Wind Symphony garments are expensive. Our program depends on you as parents and students to maintain and return all items checked out to students. If items are not returned, students and their families are responsible for the replacement costs of the items that are missing or damaged.**

The uniform package was reviewed by your student and the pieces were checked out with an adult. Please sign and return the bottom slip agreeing to maintain (clean/dry clean), hem, and return all items as requested. Please see the attached pages for hemming and cleaning instructions.

Please check your student's garments after each performance to see if anything should be laundered (gowns), dry cleaned (tuxes and accessories), or repaired (tuxes).

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(cut here)

Student Name: (first, last) \_\_\_\_\_

Year in school (circle one) 10 11 12

I have read and agree to the terms of the Wind Symphony Garment Policy regarding cleaning, hemming, maintaining, and returning the garments and accompanying items checked out today.

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Student Signature

Date

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Parent/Guardian Signature

Date

## How to Hem the OE Wind Symphony Garments

**PLEASE DO NOT CUT THE PANTS/BOTTOMS OF GOWNS OR USE SEWING MACHINE**

Measure hem with black dress shoes on. Finished pants hem should brush the tops of the dress shoes, usually covering the ankle when standing. Gowns should be a bit above the ankle, out of the way of the shoe heel, so the students do not trip while walking.

Turn inside out. Fold the pants/dress hem up inside the garment and pin to secure. Hand stitch to sew the hem so it doesn't show on the outside. **PLEASE do NOT use safety pins to "hem" the clothing, pants OR gowns.**

**OR**

Take to the dry cleaners for a hem. Make sure to remind them **NOT to cut** the pants/gowns please!

**THANK YOU!!**